



TERMS AND CONDITIONS OF SALE

1. An agreed deposit must be received no later than 2 weeks (10 working days) after the confirmation letter has been received.
2. Full payment must be received before the event is due to take place on instruction from Magical Quests.
3. A maximum of two changes of date, time or theme are allowed after which the change is treated as a cancellation or will incur surcharges.
4. In respect of any changes a new booking confirmation will be issued which will replace the existing confirmation.
5. Cancellations up to 2 weeks (10 working days) before the date on the booking confirmation are subject to a charge of 50% of the event fee.
6. Cancellations within 1 week (5 working days) of the date on the booking confirmation are subject to a charge of 100% of the event fee.
7. “*Bespoke*” packages are subject to a writing fee plus a research, sourcing, rehearsing and preparation fee. The surcharge on a bespoke party will be agreed prior to the booking being confirmed.
8. If your party / event needs more than 1 days planning we would there after charge an events coordinators fee which would be 15% of the total final party fee.
9. It will be then be the clients expense to provide funds and pay before the event for any new costumes, props or sets that are required to create this new production.
10. Unless otherwise agreed beforehand Magical Quests will retain the ownership of the party theme and new script and also any costumes and props that make up the new production.
11. Thereafter Magical Quests retains the right to re-sell this party if it proves popular.
12. To maintain the quality that Magical Quests are proud of, there is a maximum number of guests that can attend some events which you will have been advised before bookings are confirmed.
13. Whilst the employees of Magical Quest (hereafter known as the ‘performers’) are on the premises of the client, under health & safety regulations, the safety of the performers and the guests are the responsibility of the client.
14. Whilst the guests and the performers are at a location organised by the client, under health & safety regulations, the safety of the guests and performers are the responsibility of the client.
15. Whilst the guests and the performers are at a location organised by Magical Quests, under health & Safety regulations, the safety of the performers and the guests/ participants are the responsibility of Magical Quests.
16. At all times the performers will act responsibly and will use their best endeavours to ensure their own safety.
17. In the circumstances Magical Quests accepts no liability or responsibility for any of its employees’ tortious conduct.

18. At any time during the event the performer may dismiss a guest / participant if they are under the influence of alcohol or drugs, are disruptive, or acting irresponsibly with regards to their own and others' safety.
19. If at any time a guest breaks, steals, loses or damages property owned by the performers then it is the responsibility of the client to replace the item or pay the replacement cost.
20. Magical Quests confirms that all its employees have had CRB checks and have signed a Personal Disclosure Form pursuant to the Protection of Children Act 1999.
21. Magical Quests confirms that none of its employees has been included on the Sex Offenders Register or is otherwise known to the Police or any Local Authority Social Services Department, or any employer, as being an actual or potential risk to children.
22. All materials and writing provided are the sole copyright of Magical Quests. EXPRESSLY NO COPYING IS ALLOWED.
23. In the first instance any dispute should be decided by an arbitrator appointed by Equity.
24. This contract is governed by the Law of England and Wales.

Please sign and date to say you have read and agree to the terms and conditions above:

Client.....Date:.....